CLUB SAFEGUARDING PLAN
2026 – 2028

CLUB NAME:

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Action	Owner	Deadline	Notes
Safeguarding Governance			
Recruit and Appoint Club Safeguarding Officer	Chair		Minimum Requirement for Clubs
CSO Induction completed with WRU	CSO		Mandatory Training for CSO's
Role of the Club Safeguarding Officer on club website	CSO/ Social Media Manager		Role of the CSO document that outlines role and responsibilities
Safeguarding Governance Meetings – One Club Approach	Chair		CSO attends all Club Committee Meetings or a specific Safeguarding Sub Group Meeting
Safeguarding Policy and Procedures on club website	CSO/ Club Sec		Upload policy and procedures onto website
Safe Recruitment process in place	CSO/Club Sec		CSO Induction will include a section on Safe Recruitment and the DBS process
Communication			
Club Communication Plan – Social Media	CSO/ Social Media Manager		Regular Safeguarding Messages to be circulated on social media or internal What's App groups
Guide for Parents circulated to Team Managers	CSO/ Team Managers		Registration Day or Age Group Meeting to work with parents and set appropriate standards and behaviours
Consultation Sessions with Children and Young People	CSO		These are conducted bi-annually to provide feedback and ensure that any issues are managed appropriately
Consultation Sessions with Parents and Coaches	CSO/ Team Managers/ Coaches		These are conducted bi-annually to provide feedback and ensure that any issues are managed appropriately

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Training and Education			
Coaching Courses – TAG; Early Contact; Level One; Level Two; Advanced Coaching Course; Rugby Leaders	Coaches/ Team Managers		Ensure that Coaches are qualified, vetted and competent to coach at the appropriate level - Age Appropriate Coaching
Don't Tackle it Alone Safeguarding Training	CSO/ Club Sec		Training can be booked via MyWRU
WRU Safeguarding Roadshows	CSO		All participants in Welsh Rugby can attend these sessions that are delivered annually during the summer period across Wales
Working Together Guidance – Circulated to Coaches	CSO		Guidance for Coaches and CSO's to work together
Coaches Code of Practice – Circulated to Coaches	Club Sec		Guidance for Coaches regarding responsibilities in a Position of Trust
Safeguarding Books (Cross the Line and Billy Believes) circulated to Parents	CSO		Storybooks for children regarding behaviours and the values of the game
Easy Read version of the WRU Safeguarding Policy circulated or signposted	CSO		Easy read version of the policy for adolescents
Safeguarding Kit Bag circulated or signposted	CSO		Operational Safeguarding Guidance for Coaches, Team Managers and Volunteers